

**Grayson County  
Maintenance Worker**

FLSA Status: Non-Exempt (Hourly)

**General Definition**

Maintenance worker's job is to perform routine and extensive range of work in the repair and general maintenance of county facilities, buildings, and equipment under the general supervision of the Maintenance Director. They execute work within the established procedures and process under both verbal and written instructions.

**Duties and Responsibilities**

- Perform repair or general maintenance work of county facilities, buildings, grounds, and equipment at various sites including electrical, plumbing, carpentry, mechanical, painting, and grounds keeping task.
- Repairing and treating structures such as floors, sinks, walls, carpets and roofs.
- Performing minor repairs, troubleshooting, and adjustments on heating and air conditioning systems.
- Servicing applications and equipment.
- Moving and assisting in the transportation of furnishings.
- New construction activities.

**Skills and Specifications**

- Ability to use various power tools efficiently.
- Ability to operate a motor vehicle and tractor.
- Ability to follow oral or written instructions.
- Communicate efficiently and fluently in both written and oral form.
- Ability to establish and maintain effective and cooperative working relationships.
- Ability to bend, stand, sit walk, and lift 75 pounds.
- Must have the ability to work nights, weekends and flex scheduling as needed.

**Education and Qualifications**

- Degree or high school education in any related field.
- A valid drivers license.

**This list is not all inclusive of each job function and may be changed from time to time to meet the needs of Grayson County Maintenance Department.**

**Grayson County is an equal opportunity employer**